



## Catholic Schools Education Services

Catholic Centre  
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### To register for professional development:

Please email: [cses@wn.catholic.org.nz](mailto:cses@wn.catholic.org.nz)  
with course name/date of course/  
Attendee's Name(s)

#### or for more information contact

Ginny McCarty, Administrator for CSES  
(04) 496 1710  
[cses@wn.catholic.org.nz](mailto:cses@wn.catholic.org.nz)

## Other RE Qualifications

*The Tertiary Catholic Institute and Good Shepherd College have merged and from 2020 will be known as the: -*

### *Catholic Theological College*

As well as short courses, the Catholic Theological College offers formal qualifications in Religious Education through the 'Certificate in Christian Studies' and the 'Diploma in Christian Studies', both with a focus on Religious Education.

The study consists of papers in Theology, Scripture and Religious Education. At the diploma level, there is a choice of which particular courses are studied. This would be considered the minimum qualification that a specialist teacher of Religious Education would be working towards.

For more information and further study options offered by the Catholic Theological College go to:

[www.ctc.ac.nz](http://www.ctc.ac.nz)

or

contact the CTC Wellington Site Coordinator,  
Dr Christopher Longhurst, Phone: (04) 496 5184

Email: [c.longhurst@ctc.ac.nz](mailto:c.longhurst@ctc.ac.nz)

## School Leadership

### Professional Development for 2021

### Catholic Schools Education Services

To provide assistance and support in all aspects of Catholic Education throughout the Archdiocese of Wellington

*"Act justly, love tenderly and walk  
humbly with your God"*

Micah 6:8



**Archdiocese  
OF Wellington**

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	<b>To book for these courses, please email: <a href="mailto:cses@wn.catholic.org.nz">cses@wn.catholic.org.nz</a> with your name, course name &amp; course date.</b>	
<b>Feb</b>	<b>Commissioning Mass</b> <i>A community celebration for all ADW Catholic Primary &amp; Secondary Schools Staff and Boards for Cardinal John to commission us for the new school year.</i> When: <b>Tuesday 9 February, 1730</b> Where: <b>St Marys of the Angels, Wellington</b> When: <b>Friday 12 February, 1730</b> Where: <b>St Pauls Catholic School, Richmond</b>	
<b>Mar</b>	<b>Zoom Lunchtime Workshop – BOT responsibilities</b> <b>Cost: Nil</b> <i>A chance to explore the roles and responsibilities of trustees in a state integrated school.</i> When: <b>Wed 3 Mar, 1200-1245</b> Meeting ID: <b>Emailed on registration</b> When: <b>Thu 4 Mar, 1200-1245</b> Meeting ID: <b>Emailed on registration</b>	
	<b>Leadership Workshop - Professional development for school leadership teams</b> <b>Cost: \$25</b> When: <b>Wed 10 Mar, 1230-1530</b> Where: <b>Wellington</b> When: <b>Thu 11 Mar, 1230-1530</b> Where: <b>Carterton</b> When: <b>Wed 17 Mar, 1030-1430</b> Where: <b>Nelson</b>	
	<b>BOT Information Evening</b> <b>Cost: Nil</b> <i>Roles &amp; responsibilities of trustees in a Catholic state integrated school.</i> When: <b>Wed 17 Mar, 1830-2000</b> Where: <b>Nelson</b> When: <b>Wed 31 Mar, 1830-2000</b> Where: <b>Lower Hutt</b>	
	<b>Zoom Lunchtime Workshop – Catholic Character</b> <b>Cost: Nil</b> <i>A look at how the school can grow and develop itself as a Catholic Faith Community</i> When: <b>Wed 21 Apr, 1200-1245</b> Meeting ID: <b>Emailed on registration</b> When: <b>Thu 22 Apr, 1200-1245</b> Meeting ID: <b>Emailed on registration</b>	
<b>Apr</b>	<b>Zoom Lunchtime Workshop – Staff Appointments</b> <b>Cost: Nil</b> <i>Appointing teaching staff to positions in a Catholic school.</i> When: <b>Wed 12 May, 1200-1245</b> Meeting ID: <b>Emailed on registration</b> When: <b>Thu 13 May, 1200-1245</b> Meeting ID: <b>Emailed on registration</b>	
<b>May</b>	<b>Leadership Workshop - Professional development for school leadership teams</b> <b>Cost: \$25</b> When: <b>Tue 18 May, 1230-1530</b> Where: <b>Wellington</b> When: <b>Thu 20 May, 1230-1530</b> Where: <b>Carterton</b> When: <b>Fri 21 May, 1030-1230</b> Where: <b>Blenheim</b>	
<b>June</b>	<b>Cluster Meeting - David Wells</b> <b>Cost: \$15</b> <i>Three short videos on the Apostolic Exhortation on "Fratelli Tutti" from Pope Francis with short breakouts to participate in guided discussion.</i> When: <b>Tues 1 Jun, 1600-1800</b> Where: <b>Lower Hutt</b> When: <b>Wed 2 Jun, 1600-1800</b> Where: <b>Wellington</b> When: <b>Thu 3 Jun, 1600-1800</b> Where: <b>Kapiti</b> When: <b>Wed 9 Jun, 1600-1800</b> Where: <b>Wairarapa</b> When: <b>Thu 10 Jun, 1600-1800</b> Where: <b>Porirua</b> When: <b>TBC, 1600-1800</b> Where: <b>Richmond</b>	
	<b>Zoom Lunchtime Workshop – CI 47 and CI 50 positions.</b> <b>Cost: Nil</b> <i>Appointing teaching staff to CI 47 and CI 50 positions in a Catholic school.</i> When: <b>Wed 23 Jun, 1200-1245</b> Meeting ID: <b>Emailed on registration</b> When: <b>Thu 24 Jun, 1200-1245</b> Meeting ID: <b>Emailed on registration</b>	
	<b>Zoom Lunchtime Workshop – Enrolments.</b> <b>Cost: Nil</b> <i>A look at BOT responsibilities regarding enrolments.</i> When: <b>Wed 4 Aug, 1200-1245</b> Meeting ID: <b>Emailed on registration</b> When: <b>Thu 5 Aug, 1200-1245</b> Meeting ID: <b>Emailed on registration</b>	

<b>\$10</b>	<b>Leadership Workshop - Professional Development for school leadership teams</b> <b>Cost: \$25</b> When: <b>Wed 11 Aug, 1230-1530</b> Where: <b>Wellington</b> When: <b>Thu 12 Aug, 1230-1530</b> Where: <b>Masterton</b> When: <b>Fri 13 Aug, 1030-1430</b> Where: <b>Nelson</b>	
	<b>BOT Information Evening</b> <b>Cost: Nil</b> <i>Roles &amp; responsibilities of trustees in a Catholic state integrated school.</i> When: <b>Wed 18 Aug, 1830-2000</b> Where: <b>Carterton</b>	
	<b>Principals New to Catholic Schools</b> <b>Cost: \$15</b> <i>Professional development for principals newly appointed to Catholic Schools</i> When: <b>TBC, 1200-1530</b> Where: <b>Hutt Valley</b>	
	<b>Schools Cluster Meeting – David Wells Pt 2 \$10</b> <i>Three short pre-recorded videos and reflection questions on the Apostolic Exhortation on "Fratelli Tutti" Can alternatively be held in house facilitated by your Principal/DRS..</i> When: <b>Thu 19 Aug, 1600-1800</b> Where: <b>Carterton</b> When: <b>Wed 25 Aug, 1600-1800</b> Where: <b>Kapiti</b> When: <b>Thu 26 Aug, 1600-1800</b> Where: <b>Lower Hutt</b>	
<b>Sep</b>	<b>Zoom Lunchtime Workshop – Catholic Character Internal Evaluation</b> <b>Cost: Nil</b> <i>A look at the Internal Evaluation in a Catholic State Integrated School.</i> When: <b>Wed 1 Sep, 1200-1245</b> Meeting ID: <b>Emailed on registration</b> When: <b>Thu 2 Sep, 1200-1245</b> Meeting ID: <b>Emailed on registration</b>	
<b>Oct</b>	<b>Zoom Lunchtime Workshop – Staff Appraisal</b> <b>Cost: Nil</b> <i>A look at staff appraisal from a Catholic Character perspective.</i> When: <b>Wed 27 Oct, 1200-1245</b> Meeting ID: <b>Emailed on registration</b> When: <b>Thu 28 Oct, 1200-1245</b> Meeting ID: <b>Emailed on registration</b>	
<b>Nov</b>	<b>Zoom Lunchtime Workshop – Strategic Planning</b> <b>Cost: Nil</b> <i>A look at Strategic Planning from a Catholic Context.</i> When: <b>Wed 10 Nov, 1200-1245</b> Meeting ID: <b>Emailed on registration</b> When: <b>Thu 11 Nov, 1200-1245</b> Meeting ID: <b>Emailed on registration</b>	
	<b>Leadership Workshop – Staff Appraisal</b> <b>Cost: \$25</b> <i>Appraisal – what does this mean?</i> When: <b>Wed 17 Nov, 1230-1530</b> Where: <b>Wellington</b> When: <b>Thu 18 Nov, 1230-1530</b> Where: <b>Masterton</b> When: <b>Fri 19 Nov, 1030-1430</b> Where: <b>Blenheim</b>	
	<b>A list of the areas of Professional Development and Support I can offer in 2021:</b> <ul style="list-style-type: none"> <li>• The Responsibilities of Trustees on the Board of a Catholic School</li> <li>• Inclusion of Catholic Character in the Charter</li> <li>• Catholic Character Policy and Procedure Elements</li> <li>• Principal and staff Catholic Character Appraisal systems</li> <li>• Inclusion of Catholic Character in Job Descriptions</li> <li>• Development of Catholic Character and Internal Evaluation process</li> <li>• The significant conditions that underpin Schedule 6 of the Education &amp; Training Act 2020</li> <li>• The role of CI 47 and CI 50 positions within the school</li> <li>• The Board of Trustees Prayer Resource</li> </ul>	
Book this support in at your convenience with Frank Wafer, (04) 496 1738 or <a href="mailto:f.wafer@wn.catholic.org.nz">f.wafer@wn.catholic.org.nz</a>		

